



Private Suite
parkside

Frimley
Wexham
Heatherwood

**Private experience
- NHS excellence**



**Sharing
Information**

Sharing Information

As you have attended or are due to attend The Parkside Suite at Frimley Health NHS Foundation Trust, the hospital would like to take this opportunity to inform you of the ways in which the information obtained from you may be used.

Information about yourself will be asked to enable the staff to deliver the healthcare you need. This information will be shared with your GP and other healthcare professional involved with your care eg; District Nurses. You may also be receiving care from other people outside the NHS eg; Social Services – please note information is only ever used or passed on when essential to your care.

Our staff may also ask for information, which is needed for other purposes, including:

- Looking after the health of the general public
- Helping staff to review the care they provide to make sure that this is of the highest standard
- Managing and planning within the NHS, for example:
 - Making sure that our service can meet patient's needs in the future
 - Preparing statistics on NHS performance and activity
 - Investigating complaints or legal claims

Information may be used for training and educating staff or in research which has been approved by the local Research Ethics Committee. In these cases, if your details are involved you will be contacted for approval. There are also circumstances in which the law requires the hospital to pass on information, for example to notify of a birth.

At your request staff will also keep a relative, friend or carer up to date with the progress of your treatment.

Frimley Health would also like to take this opportunity to inform you that you have the right to apply for access to your health records for which a minimal administrative fee will be charged. Employees of the Trust are under a legal duty to keep information about you confidential and anyone who receives information from this hospital is under the same legal duty. Wherever possible details which identify you will be removed.

Caldicott Guardian

The Freedom of Information Act does not change the right of patients to protection of their patient confidentiality in accordance with Article 8 of the Human Rights Convention, the Data Protection Act (GDPR) and common law.

Maintaining the legal right to patient's confidentiality continues to be an important commitment on our part. To help with this we have appointed someone who is called the Caldicott Guardian, and who has the responsibility to ensure the protection of patient's confidentiality throughout the Trust in accordance with your legal rights.

Dr Timothy Ho - Medical Director
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Parkside Frimley: 0300 6134895

Parkside Heatherwood: 0300 6144183

Parkside Wexham: 0300 6154550

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www.parkside-suite.org.uk

